



RYA/MCA PRACTICAL EXAM APPLICATION FORM

Royal Yachting Association
RYA House Ensign Way Hamble
Southampton SO31 4YA
Tel: 02380 604158
Fax: 02380 604299
Web: www.rya.org.uk

Section A: Candidate details to be completed by the candidate

PLEASE USE BLOCK CAPITALS

Please attach a passport sized photo here.

Title Date of Birth

Name First Surname

Address

Postcode Country

Email Phone

Mobile RYA Membership No.

Application for with an exam fee of £ **Delete as appropriate*
Please see the notes page for ways of paying.

1. NATIONAL PHOTOGRAPHIC ID CARD OR DOCUMENT e.g. passport or driving license

Issuing country: Type: Number:

2. BOAT TO BE USED FOR NAVIGATION

Name

Type

Berthed at

3. QUALIFYING SEATIME

Tidal Waters	Days	<input type="text"/>	Miles	<input type="text"/>	Night Hours	<input type="text"/>
Non Tidal Waters	Days	<input type="text"/>	Miles	<input type="text"/>	Night Hours	<input type="text"/>

4. SRC/GMDSS MARINE RADIO OPERATORS CERTIFICATE

Type Certificate Number

5. FIRST AID CERTIFICATE

Type Certificate Number

6. COURSE COMPLETION CERTIFICATES

	Awarding centre	Date
Advanced Powerboat	<input type="text"/>	<input type="text"/>
Coastal Skipper	<input type="text"/>	<input type="text"/>

7. ELIGIBILITY FOR EXAMINATION AND CANDIDATE DECLARATION

I confirm that all the information provided on this form is correct to the best of my knowledge, and that I am eligible to sit this examination. I have read the accompanying notes and agree to abide by the terms and conditions of this examination.

Signed Date

Section B: Examiner verification

I confirm that I have verified the information detailed in Section A. I am therefore content that the candidate is eligible and agree to conducting the exam under the RYA's terms and conditions.

Name RYA Examiner Number

Signed Date

NOTES ON RYA/MCA PRACTICAL EXAMINATION

SECTION A: To be completed by the exam candidate prior to the exam

1. Candidate details

PLEASE BRING A VALID GOVERNMENT ISSUED PHOTO ID SUCH AS A PASSPORT OR DRIVING LICENCE to enable the examiner to confirm your identity against the photograph provided on your application. Copies cannot be accepted. You are NOT required to submit the document to the RYA.

The details provided in this form are used by the RYA for the purpose of recording exam results and issuing Certificates of Competence. Your details may be shared with the Maritime and Coastguard Agency and your contact details are temporarily passed onto a research company 'The Leadership Factor', as part of the RYA's ongoing monitoring of standards. The Leadership Factor conduct a monthly survey of a sample of candidates and therefore you may be contacted within one month of your certificate being issued. You are not obliged to take part in the survey and all candidates details are deleted by the Leadership Factor after each monthly survey.

Your personal data will be processed in order to meet our contractual obligations to you in providing this exam and qualification service, and is governed by the RYA Privacy Policy www.rya.org.uk/go/privacy

2. Arranging the examination www.rya.org.uk/training/certificates-of-competence/arrange-your-exam

Most examinations take place through an RYA Recognised Training Centre as part of a package of training followed by the examination on the centre's own vessel.

Examinations may also be arranged to take place on a vessel provided by a candidate. The candidate is responsible for ensuring the boat is seaworthy and suitable for the area in which the exam takes place. The vessel must be equipped with adequate navigational charts, publications, equipment, and be efficiently crewed as the examiner will not take part in the management of the boat during the exam. Vessels used for Yachtmaster Exams must be between 7m LWL and 18m LOA.

3. Qualifying seetime

It is the responsibility of the candidate to ensure that the necessary qualifying seetime is logged and presented in a suitable format. Do not send your logbook with the application form, but it must be shown to the Examiner at the time of the examination. Please note that no more than 50% of the total qualifying seetime may be acquired in non-tidal seas such as the Baltic or Mediterranean. Seetime must be accrued on vessels of the same discipline (sail or power) as the exam to be taken. For specific details for your exam visit www.rya.org.uk/training/certificates-of-competence

4. Marine Radio Operator Certificate

All candidates are required to hold a GMDSS compliant Marine Radio Operators Certificate of SRC level or above.

5. First Aid Certificate

All candidates are required to hold either an RYA First Aid Certificate or another valid first aid certificate, as detailed on the RYA website. Those intending to commercially endorse their certificate of competence should note that they are personally responsible for ensuring they hold a valid first aid certificate in line with the regulations governing their operation. In the UK, the minimum qualifications for work under the codes of practice for small commercial vessels are either RYA First Aid, STCW Elementary First Aid or higher, or Seafish Basic First Aid. Higher certification may be needed subject to the area of operation.

6. Course completion certificates

This section must be completed by candidates for a Yachtmaster Coastal or Advanced Powerboat exam who are claiming reduced or alternative qualifying seetime detailed in item 4 above. The course completion certificate must be shown to the Examiner at the time of the exam.

7. Eligibility for Examination and Candidate Declaration

The minimum sea time and qualifying passages must have been accrued within 10 years of the examination date. Candidates must be 17 years old or older to be eligible to sit the Yachtmaster Coastal or Powerboat Advanced exam, and 18 years old or older to be eligible for the Yachtmaster Offshore exam. By signing the declaration, you confirm that you are eligible to take this exam.

SECTION B: To be completed by the examiner

The examiner will verify the information in section A is complete, including checking photo ID against the photograph on the application form. They will also verify the eligibility of each candidate. Only original documents will be accepted.

Payment of examination fees

Visit <https://www.rya.org.uk/training/certificates-of-competence/exam-fees> for the current exam fees.

a. Debit or Credit Card

To pay the fee by credit card please use the online exam payment service. You will be emailed a pre-populated application form with a unique code. This is the preferred method, please visit <https://www.rya.org.uk/exams>

b. Cheque

Enclose a cheque made out to RYA

c. Training Centre account

If you have paid the exam fee to a Training Centre to complete the details below for the fee to be charged against their account.

Training Centre Account Name: _____ Account Number: _____

Name of person completing this section: _____ Signature: _____